16-15-04

7 SEP 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald

Director of Logistics

SUBJECT : CIA Assistance to Other Government Components

REFERENCES : (a)

(b)

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Paragraph 4 contains a request for your approval of

Attachments A, B, and C. The references state the responsibilities of Deputy Directors and Heads of Independent Offices with regard to the initiation or continuation of assistance to other Government components. More specifically, reference (b) requires each responsible official to report such assistance to his Deputy Director for approval. This office provides a considerable amount of various kinds of support to other Government compon-While such activities have been approved at appropriate levels as requirements arose, not all of them have been approved at the directorate level in accordance with the references. have, therefore, combined those continuing support arrangements into the attached papers so that we might have your blanket approval to proceed with them under the provisions of reference Approvals of support to other Government components not covered by the blanket approval will be sought on a case-bycase basis.

3. We are in the process of centrally collecting basic agreement documents which support the assistance described in the attachments. Such documentation does not exist in every instance however

will be available for review by the Inspector General and the Office of General Counsel if desired. You will note, also, that we do not address the broad subject of accommodation procurement on behalf of other Government components. Since such actions are initiated by offices other than Logistics, they are presumed to have the necessary approvals before they reach us.

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4. Continuing support arrangements are limited to Supply Division, Printing and Photography Division, and Real Estate and Construction Division. So that each of those divisions can be provided with a copy of its own support authorities, they are forwarded for your approval as Attachments A, B, and C respectively. Copies of the approved authorities will also be provided to the Director of Finance in accordance with paragraph (2) of reference (b).

M. James H. McDonald

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Atts

Distribution:

-0 - OL Official, w/atts

2 - DDA, w/atts

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